

Braithwaite Estates

From: McCabe, Kate MAH:EX <Kate.McCabe@gov.bc.ca>
Sent: September-14-20 4:48 PM
To: Andrade, Ana MAH:EX
Cc: Faganello, Tara MAH:EX; Wilkins, Christina MAH:EX; MAH LG Governance MAH:EX
Subject: Improvement Districts COVID-19 Update
Attachments: covid_ID_agm_election_guidance_september_11.pdf;
covid_ID_electronic_meetings_guidance_september_11.pdf

This message is being forwarded to you on behalf of Tara Faganello, Assistant Deputy Minister of the Local Government Division, Ministry of Municipal Affairs and Housing

Dear Improvement District Trustees and Administrators,

Thank you for postponing your annual general meetings (AGM) due to the COVID-19 pandemic and for your ongoing patience while we navigate this unprecedented situation. B.C. is currently in Phase 3 of the [Restart Plan](#) and improvement districts may hold their AGMs and elections once they have the proper safety measures in place. I appreciate that many improvement districts have already reached out to ministry staff and have developed safety plans and conducted physically distant AGMs and elections.

The Honourable Selina Robinson, Minister of Municipal Affairs and Housing has signed [Ministerial Order M336](#) to amend the letters patent of 199 improvement districts to allow them to hold the election and AGM separately and remove the timeframe, typically January 1st to May 1st, in which AGMs must be held. This may support holding physically distant elections and AGMs, increase voter turnout and allow for flexibility going forward, especially for improvement districts with larger populations that may be more challenged to hold safe meetings.

Ministry staff have developed [Guidance for Improvement Districts Holding Annual General Meetings and Elections During COVID-19](#) to support improvement districts in creating their safety plans. [Guidance for Improvement Districts Conducting Electronic Meetings](#) During COVID-19 is also available. Further information, including guidance documents, can be found on this Provincial webpage <https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/covid-19>.

Ministry staff continue to be available to answer your questions. For questions regarding governance, meetings and elections please contact lggovernance@gov.bc.ca. For questions regarding improvement district finance please contact your [Financial Officer](#) or LGIF@gov.bc.ca.

Sincerely,

Tara Faganello, CPA CGA BA Ec.
Assistant Deputy Minister
Local Government Division
Ministry of Municipal Affairs and Housing
and Inspector of Municipalities