BRAITHWAITE ESTATES IMPROVEMENT DISTRICT

OFFICER POSITIONS ESTABLISHMENT BY-LAW NO. 101

A by-law to establish officer positions and to establish the powers, duties and responsibilities of such officers.

The Trustees of the Braithwaite Estates Improvement District ENACT AS FOLLOWS:

OFFICER POSITIONS

- 1. The following positions are established as officer positions:
 - (a) Officer responsible for corporate administration under section 738.2 of the *Local Government Act* whose title shall be *Corporate Administrator*.
 - (b) Officer responsible for financial administration under section 738.3 of the *Local Government Act* whose title shall be *Financial Administrator*.

POWERS, DUTIES AND RESPONSIBILITIES

- 2. The Corporate Administrator is assigned responsibility for corporate administration of the Improvement District under section 738.2 of the Local Government Act.
- 3. The *Financial Administrator* is assigned responsibility for financial administration of the Improvement District under section 738.3 of the *Local Government Act*.
- 4. In addition to the powers, duties and functions assigned to an officer in Section 2 and Section 3:
 - (a) the Corporate Administrator is hereby appointed Assessor. Of the Improvement District.
 - (b) the powers, duties and functions of those persons appointed to positions of officers, in addition to those prescribed by enactment, may be assigned from time to time by the board of trustees.

CITATION

- 5. This bylaw may be cited as the "Officer Positions Establishment Bylaw No. 101".
- 6. This bylaw repeals the Officers' Appointment Bylaw No. 86.

Braithwaite Estates Improvement District By-law No. 101 Continued

INTRODUCED and given first reading by the Trustees on the 19th day of April, 2001.

RECONSIDERED and finally passed by the Trustees on the 19th day of April, 2001.

Chairperson of the Trustees

Corporate Administrator

I hereby certify under the seal of the Braithwaite Estates Improvement District that this is a true copy of By-law No.101 of the Braithwaite Estates Improvement District passed by the Trustees on the 19th day of April, 2001.

Corporate Administrator

A true copy of By-Law No. 101 registered in the office of the Inspector of Municipalities this 31st day of

Deputy Inspector of Municipalities